

Covered Entities Guide for Public Users

Searching for a Covered Entity

This guide describes how to search for a covered entity in the 340B Database. A comprehensive search engine examines active and terminated covered entities for ones that meet your search criteria.

Major Sections in This Guide

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Starting Your Search

On the 340B Database home page, select **Search** in the “*What Would You Like to Do?*” section.



Note: You can also select **Search Covered Entities** from the **Search** tab at the top of the home page.

On the **Search** screen, select **Search Covered Entities**.



The **Search Criteria** page is displayed with the Advanced Search selection criteria (initially defaulted to all covered entities).

A screenshot of the "Search Criteria" form. The form is titled "Search Criteria" in the top left corner. It contains several input fields and dropdown menus. On the left side, there are fields for "Entity Type" (set to "ALL"), "340B ID", "Entity Name", "City", "State" (a dropdown menu with "ALL" selected and options for "Alaska", "Alabama", "Arkansas", "American Samoa"), "Zip", "Grant/Provider Number", and "Site ID". On the right side, there are fields for "Alternative Method", "Participating" (set to "All"), "Advanced Query Options" (a dropdown menu), "Start Date", "Termination Date", "Edit Date", and "Registration Date", each with a calendar icon. Below these fields is an "Entity Classification" dropdown menu set to "All". At the bottom of the form, there are "Search" and "Clear" buttons. Below the form, there are two buttons: "Hide Advanced Search" and "Export Results".

Advanced Search

The **Search Criteria** section provides filters that enable you to narrow search results to a manageable number of entities.

The screenshot shows the 'Search Criteria' form with the following fields and options:

- Entity Type: ALL (dropdown)
- 340B ID: [text input]
- Entity Name: [text input]
- City: [text input]
- State: ALL (dropdown menu showing Alaska, Alabama, Arkansas, American Samoa)
- Zip: [text input]
- Grant/Provider Number: [text input]
- Site ID: [text input]
- Alternative Method: [dropdown]
- Participating: All (dropdown)
- Advanced Query Options: [dropdown]
- Start Date: [calendar icon]
- Termination Date: [calendar icon]
- Edit Date: [calendar icon]
- Registration Date: [calendar icon]
- Entity Classification: All (dropdown)
- Buttons: Search, Clear

- 1) **Entity Type:** Select the drop-down list to see different types of entities in the participating programs.
- 2) **340B ID:** Enter this number if available.
- 3) **Entity Name:** Enter the name of the entity. If you enter only a partial name, a search will return all entities with a matching sequence of characters.
- 4) **City / State / Zip:** Enter the entity's location.

This close-up shows the 'State' dropdown menu with the following options:

- ALL
- Alaska
- Alabama
- Arkansas
- American Samoa

- 5) **Grant / Provider Number:** If you have this information you can narrow your search to a specific entity.

Note: For hospitals, entering the Medicare Provider Number (MPN) will return a list of the parent hospital and all of its outpatient facilities.

- 6) **Site ID:** This field applies only to Consolidated Health Center (CH) and Federally Qualified Health Center Look-alike (FQHCLA) programs.
- 7) **Alternative Method:** This field pertains to shipping. Choose **Yes** or **No** from the drop-down list.
- 8) **Participating:** **Yes** applies to approved covered entities participating in the 340B program. **All** applies to entities approved for participation today, those with a future start date, and terminated entities. **No** applies to terminated entities and those whose registrations that have been approved but that will not be active until the first day of the next quarter.

This close-up shows the 'Participating' dropdown set to 'Yes' and the 'Advanced Query Options' dropdown menu with the following options:

- Entities To Be Added This Quarter
- Entities To Be Added Next Quarter
- Entities To Be Terminated This Quarter
- Entities To Be Terminated Next Quarter

9) **Advanced Query Options:** You can restrict your search to entities added this quarter or next, or terminated this quarter or next.

10) **Start Date (from/to):** The start date selection auto-populates the date range with beginning and ending dates in the quarter you selected. You can edit this range.

11) **Termination Date (from/to):** Your termination date selection auto-populates the date range. You can edit this range. [\[Terminating a Covered Entity\]](#)

12) **Edit Date (from/to):** Enter dates for the date range during which entity information was edited. Select the dates with the calendar icon or enter them manually (mm/dd/yyyy).

13) **Registration Date (from/to):** Enter dates for the range when the entities were registered.

14) **Entity Classification:** Use the drop-down list to specify whether to display all covered entities, only hospitals, or only non-hospitals.

15) Click the button to initiate your search. The **Search Results** page displays a list of entities matching your search criteria.

Search Results

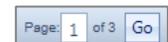
When the search results display, you can specify how you want to view them.

340B ID	Entity Type	Entity Name	Sub Name	Address	City	State	Start Date	Term Date	Edit Date
DSH010092	DSH	DCH REGIONAL MEDICAL CENTER		809 UNIVERSITY BOULEVARD EAST	TUSCALOOSA	AL	01/01/2004		03/30/2015

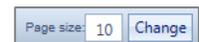
1) **Page Navigation:** The pagination controls appear above the search results table on the left side. There are two buttons that let you return to the first page of results or to the previous page, followed by page numbers (1, 2, 3, etc.) that let you to skip to a particular page of search results, followed by two buttons that let you advance to the next page of results or jump to the last page.



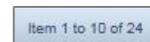
2) **Page [x] of [y]:** The first number shows the current page, followed by the total number of pages. Type a page number and select the **Go** button to jump to that page of results.



3) **Page Size:** Type the number of rows you want to view per page and select the **Change** button to resize the search results table.



4) **Item [x] of [y] of [z]:** The number of items in sequence (i.e., from 1 to 10) and the number of total items are displayed above the search results table on the right side.



- 5) **All:** Select one or more individual entities by selecting the checkbox next to them or all entities by selecting the **All** box.
- 6) If you want to perform a simple text search, click the button (see [Simple Text Search](#), page 6).
- 7) Click a column heading to sort it in ascending or descending order. The default is descending order, so if you click a heading once it will rearrange the entities in reverse order based on the data in the column you select.

Hide Advanced Search											Export Results
Page: 1 of 3 Go Page size: 10 Change											Item 1 to 10 of 24
<input type="checkbox"/> All	340B ID	Entity Type	Entity Name	Sub Name	Address	City	State	Start Date	Term Date	Edit Date	
<input type="checkbox"/>	DSH010092	DSH	DCH REGIONAL MEDICAL CENTER		809 UNIVERSITY BOULEVARD EAST	TUSCALOOSA	AL	01/01/2004		03/30/2015	

- 8) If you want to view an entity, click its link in the **340B ID** column.

Hide Advanced Search											Export Results
Page: 1 of 3 Go Page size: 10 Change											Item 1 to 10 of 24
<input type="checkbox"/> All	340B ID	Entity Type	Entity Name	Sub Name	Address	City	State	Start Date	Term Date	Edit Date	
<input type="checkbox"/>	DSH010092	DSH	DCH REGIONAL MEDICAL CENTER		809 UNIVERSITY BOULEVARD EAST	TUSCALOOSA	AL	01/01/2004		03/30/2015	

If you want to export results to an Excel spreadsheet, see [Exporting Search Results Data](#).

For instructions on viewing an entity record, see [Viewing a Covered Entity Record](#).

To generate a report of all the covered entities in the 340B database, click [Reports > Daily Reports > Covered Entity Daily Report](#). In Excel spreadsheet format, it contains both active and inactive entities.

Tips for speeding up your search:

- If you enter only partial names, a search will return all facilities with a matching sequence of characters. For example, enter **East**. Search results will include all facilities with those characters, such as Eastern Hospital, Southeast Center, etc.
- To select a state, enter only the first letter of the state. The list jumps to the first state with the matching first letter. If this is not the state you want, press the letter again to go to the next state. For example, to select Maryland, press **M**. Maine displays. Press **M** twice more to highlight Maryland.
- You can select multiple states by holding down the **[Control]** key as you highlight each state.
- You can a range of states by selecting first state at the beginning of the range, hold down the **[Shift]** key and highlight the last state in the range. All states in between will be highlighted.

Simple Text Search

- To perform a simple text search on all covered entities, click the button.
- Type all or part of the text you want to search for and click the button. The search screen displays all entities that contain that text string.

Mountain

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340B ID	Entity Type	Entity Name	Sub Name	Address	City	State	Start Date	Term Date	Edit Date
CAH041310-00	CAH	White River Health System, Inc. DBA Stone County Medical Center		2106 East Main Street	Mountain View	AR	10/01/2011		03/30/2015
CAH051312-00	CAH	SAN BERNARDINO MOUNTAINS COMMUNITY HOSPITAL DISTRICT		29101 HOSPITAL ROAD	LAKE ARROWHEAD	CA	08/12/2010		03/30/2015
CAH051312-01	CAH	SAN BERNARDINO MOUNTAINS COMMUNITY HOSPITAL DISTRICT	LAKE ARROWHEAD RURAL HEALTH CLINIC	29101 HOSPITAL ROAD	LAKE ARROWHEAD	CA	08/17/2010		03/30/2015
CAH051312-02	CAH	SAN BERNARDINO MOUNTAINS COMMUNITY HOSPITAL DISTRICT	RUNNING SPRINGS RURAL HEALTH CLINIC	31900 HILLTOP BLVD # 2	RUNNING SPRINGS	CA	08/17/2010		03/30/2015
CAH051314-01	CAH	KERN VALLEY HEALTHCARE DISTRICT	KERN VALLEY RURAL HEALTH CLINIC	4300 BIRCH AVE.	MOUNTAIN MESA	CA	08/24/2010		03/30/2015
CAH051332-00	CAH	Mark Twain Medical Center		768 Mountain Ranch Road	San Andreas	CA	04/01/2013		03/30/2015
CAH051332-05	CAH	Mark Twain St. Joseph's Hospital	Mark Twain St. Joseph's Family Med Ctr- San Andreas	704 Mountain Ranch Rd, Ste 102	San Andreas	CA	04/01/2013		03/30/2015
CAH051332-06	CAH	Mark Twain Medical Center	Cancer Center	700 Mountain Ranch Road	San Andreas	CA	10/01/2014		03/30/2015
CAH051332-07	CAH	Mark Twain Medical Center	Infusion Center	700 Mountain Ranch Road	San Andreas	CA	10/01/2014		03/30/2015
CAH061328-00	CAH	UPPER SAN JUAN HOSPITAL DISTRICT	PAGOSA MOUNTAIN HOSPITAL	95 SOUTH PAGOSA BLVD	PAGOSA SPRINGS	CO	04/01/2011		03/30/2015
CAH261335-00	CAH	MERCY ST. FRANCIS HOSPITAL		100 WEST HIGHWAY 60	MOUNTAIN VIEW	MO	09/28/2010		03/30/2015

- To return to the advanced search page, click the button.

If you want to export results to an Excel spreadsheet, see [Exporting Search Results Data](#).

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Other Covered Entities User Guides

[Viewing a Covered Entity Record](#)

[Exporting Search Results Data](#)

[Registering a Covered Entity/Outpatient Facility](#)

[Submitting a Change or Termination Request](#)

[Recertifying/Decertifying a Covered Entity](#)

[Reviewing the Covered Entities Daily Report](#)